



May 2025

Dear Applicant

**School Administrator - Casual**

I am delighted to introduce you to Staploe Education Trust. We pride ourselves on schools which are great places to work. We support professional and personal development, providing and creating opportunities for our colleagues to progress, whatever their aspiration. We have high expectations of ourselves and of one another, and the culture of our Trust is one of professional collaboration across and between schools. We are successful because we work together.

Staploe Education Trust is a relatively small Trust with four very different schools. We serve our community through every phase of a child's school journey. Together, our schools provide a high-quality pre-school, primary and secondary learning environment for children, with a strong ethos of achievement, rich curriculum experiences and inspiring opportunities.

Our schools depend upon great teachers, but over half our colleagues are highly valued support staff. Those colleagues work in a variety of roles, some of them classroom-facing, others office based. All our support staff make a crucial contribution to the smooth running of our schools and, importantly, have a positive impact on the learning of our children and young people even if they don't work directly with children and young people. In all our support roles, you will find yourself part of an effective and supportive team which shares our wider, common purpose of providing high quality of education for our community.

I hope that you will have a good look at what we do and that Kennett Primary School might be the right place for your next move.

Yours sincerely

Dr Carin Taylor  
**CEO**